



## Code Compliance

### Mission

To promote and maintain a safe and desirable living and working environment. The division helps maintain and improve the quality of our community by administering a fair and unbiased compliance program to correct issues of City codes and land use requirements.

### Goals

To educate the public about the codes and ordinances and to obtain voluntary compliance.

To strive to perform our duties in a fair, professional and courteous manner.

To develop and establish standards and ordinances that ensure positive effects on property value, community appearance, and neighborhood pride. Partner with other departments and agencies to reach our common goals.

To establish and maintain a proactive environment to help solve community problems and stay at the forefront of creative and effective Code Enforcement.

To work with community organizations and associations and assist them in reaching common goals.

### Objectives

Standardize procedures within the Division to ensure consistency.

Attend homeowners' association meetings to maintain good communication between the Division and residents.

Maintain 90% compliance on cases prior to hearings.

Investigate complaints within 24 hours of receipt.

Staff 24 hearings before the Code Board and Special Masters.

Refer residents to the Community Redevelopment Agency for assistance.

### Major Functions and Activities

Responsible for ensuring compliance with the City Code of Ordinances and the correction of code violations.

Through proactive meetings with citizens and homeowners' associations as well as responding to complaints, staff investigates potential violations and works with property owners, tenants, and the Code Board toward appropriate resolutions.

### Budget Highlights

Continue to resolve outstanding liens on properties throughout the City.

Updating the code of ordinances regarding snipe signs.

### Accomplishments

Distributed 140 gallons of paint to Pembroke Pines residents.

Attended fourteen Homeowners' Association meetings in an effort to maintain good communication between the Code Division and residents.

Began hearing false alarm appeal cases at the Special Magistrate hearings.

Continued to work with the City Manager and City Commissioners in resolving code-related issues with residents.

The use of laptops in all code officer vehicles has greatly improved the processing of code cases.

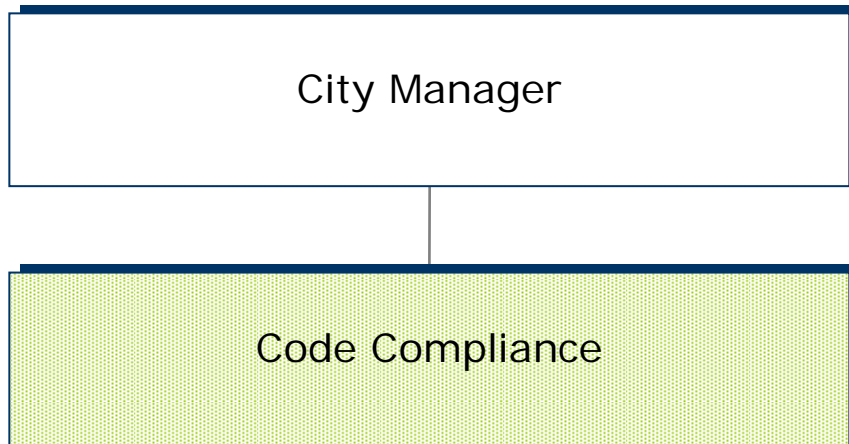
# Code Compliance Performance Measures

Indicator	2009-10		2010-11		2011-12	2012-13
	Actual	Goal	Actual	Goal	Goal	Goal
<b>Outputs</b>						
Number of citations issued	127	100	35	125	125	125
Number of violations issued ^	14,953	18,500	13,265	19,000	19,000	18,000
<b>Effectiveness</b>						
% of cases closed prior to Code Board and/or Special Master hearing	92%	95%	92%	95%	95%	95%

^ Goals are based on the norm, whereas the actual reflects unanticipated events such as hurricanes and water restrictions.

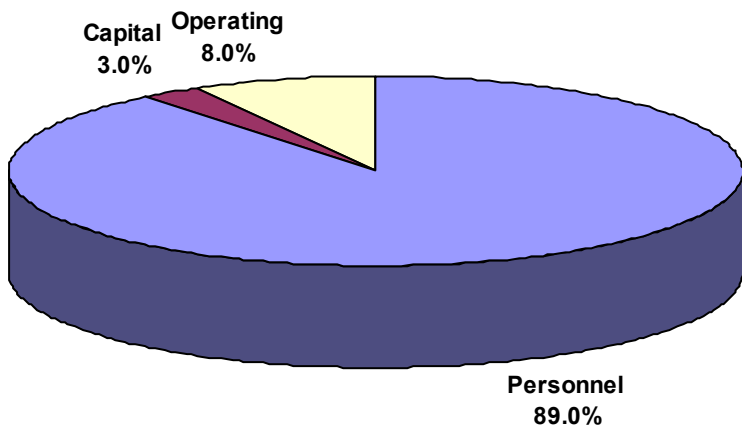
# CODE COMPLIANCE DIVISION

## Organizational Chart



 Shading indicates direct public service provider

### Code Compliance - Budget Summary



Expenditure Category	2009-10 Actual	2010-11 Actual	2011-12 Budget	2012-13 Budget
Personnel				
Salary	590,451	563,583	577,359	554,248
Benefits	368,313	414,917	440,264	512,342
Personnel Subtotal	958,764	978,500	1,017,623	1,066,590
Operating				
Professional Services	3,822	3,260	3,350	6,850
Other Contractual Services	1,601	1,524	2,850	3,700
Communication and Freight Services	4,275	4,796	8,060	8,060
Repair and Maintenance Services	9,595	17,661	12,400	19,400
Printing and Binding	-	161	1,400	1,400
Other Current Charges and Obligation	4,624	4,410	7,000	7,000
Office Supplies	1,255	1,136	3,000	3,000
Operating Supplies	18,586	21,675	23,150	45,800
Publications and Memberships	243	128	240	240
Operating Subtotal	44,001	54,752	61,450	95,450
Capital				
Machinery and Equipment	-	18,000	15,000	36,000
Capital Subtotal	-	18,000	15,000	36,000
<b>Total</b>	<b>1,002,765</b>	<b>1,051,252</b>	<b>1,094,073</b>	<b>1,198,040</b>

Position Title	2009-10 Actual	2010-11 Actual	2011-12 Adopted Budget	2012-13 Budget
12085 Code Compliance Administrator	1	1	1	1
12192 Lead Code Officer	1	1	1	1
12193 Code Comp. Officer/Landscape Insp.	1	1	1	-
12684 Clerical Spec II	2	2	2	2
12715 Code Compliance Officer	6	6	6	7
Total				
Full-time	11	11	11	11
Part-time	-	-	-	-